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Leader and Members
of the Executive

Your contact: Martin Ibrahim
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Date: 26 September
2013

cc. All other recipients of the
Executive agenda

Dear Councillor

EXECUTIVE - 1 OCTOBER 2013: SUPPLEMENTARY AGENDA 1

Please find attached the following reports which were marked "to follow" on the agenda for the above meeting:

5. Issues Arising from Scrutiny (Pages 3 - 6)
6. Parks and Open Spaces Strategy 2013-18 (Pages 7 - 8)

Executive Foreword attached

11. Monthly Corporate Healthcheck - August 2013 (Pages 9 - 50)

Please bring these papers with you to the meeting next Tuesday.

Yours faithfully

Martin Ibrahim
Democratic Services Team Leader
Democratic Services
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MEETING : EXECUTIVE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : TUESDAY 1 OCTOBER 2013
TIME : 7.00 PM

EAST HERTS COUNCIL

EXECUTIVE – 1 OCTOBER 2013

REPORT BY SCRUTINY COMMITTEE CHAIRMEN

ISSUES ARISING FROM SCRUTINY

WARD(S) AFFECTED: All

Purpose/Summary of Report

- This report details the comments and recommendations made by the Scrutiny Committees since the last meeting of the Executive and should be read in conjunction with reports of the Executive Members found elsewhere on the agenda.

<u>RECOMMENDATION FOR DECISION:</u>
(A) That the report be received.

1.0 Background

1.1 Scrutiny meetings have been held recently as follows:

Corporate Business Scrutiny Committee – 27 August 2013
Environment Scrutiny Committee – 17 September 2013
Community Scrutiny Committee – 24 September 2013

2.0 Report

2.1 **Homelessness Strategy 2013/18** **(Agenda Item 9)**

The Community Scrutiny Committee recommended the Strategy for consultation to the Executive.

2.2 **Risk Management Strategy** **(Agenda Item 10)**

The Corporate Business Scrutiny Committee (as well Audit Committee) supported the Strategy.

3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

None

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ESSENTIAL REFERENCE PAPER 'A'

IMPLICATIONS/CONSULTATION

Contribution to the Council's Corporate Priorities/ Objectives:	This report seeks to summarise scrutiny activities, which in general terms, support all of the Council's objectives.
Consultation:	This report assists the wider consultation process in reporting issues arising from scrutiny to the Executive.
Legal:	The Constitution provides for issues arising from Scrutiny to be reported to the Executive.
Financial:	None
Human Resource:	None
Risk Management:	None

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Executive Foreword

East Herts Council values its parks and open spaces. They provide a wonderful blend of our rural and urban environment. Parks provide the space to relax and to exercise. They help us to understand nature, allow us to play and provide an escape from the confines of our busy lives, yet they are right on our doorsteps.

We must not take them for granted or allow them to be neglected. Some of the countries most loved parks are now mature and recognised landscapes but it is important to remember that they all started from nothing. Some of them have been looked after to high standards for centuries, replanted many times and adapted to meet the changing needs of new customers. We have the fortune in East Herts of having over 120 open spaces from pocket sized to countryside parks and must ensure they are nurtured and passed on in the best possible condition to future generations.

This East Herts Council Parks and Open Space Strategy is designed to improve the quality, management, accessibility and usage of our green spaces. Parks are always under various pressures. This plan explores the need to

- protect their natural beauty
- conserve their importance for wildlife and the environment
- provide outlets for leisure and play
- control anti social behaviour and
- rise to the challenge of the current economic climate

The Council has consulted with a wide range of partners and sought advice from the public as we have reviewed and created this strategy.

This revision covers the next five years. We will still ensure our parks meet the needs of the people who use them and that they provide crucial habitats for the wildlife they host. We are committed to community safety and to reflecting the standards set by our planning policies. We have however changed our direction slightly.

The first five years of our plan for open spaces was focused on scrutiny of the major parks and actively expanding their facilities, putting plans into place for their development. Building upon the successful improvement of our larger parks, we are now committed to linking provision across the district with an accessible network of smaller complimentary open spaces. We are mindful of economic pressures and aim to look after what we have instead of investing too heavily in further capital improvements which may not at this time be sustainable.

We will continue creating individual management plans for our larger parks and plans of action for groups of smaller spaces where they are geographically linked. These plans follow the Green Flag methodology;

designed to define what is important about each space and to ensure they meet our needs effectively.

We will be reviewing our play areas for a second time and looking at ways to create more opportunities for visitors of all ages to get fit and healthy in our parks. Whilst we still believe that our open spaces are crucial to providing social and play opportunities for young people, we are now expanding this ethos for our older residents.

Our work with the local community whilst consulting on our plans and facilitating Friends of Groups has been fundamental to the success of our most popular parks and is something we are keen to continue.

The national and local Council objectives which have influenced the new direction of this strategy are:

- Localism and the Big Society
- Everyone Matters – A Sustainable Community Strategy for East Herts 2009 to 2024
- Green Infrastructure Plan
- Public Health Strategy and Action Plan
- Ageing Well Agenda and Ambitions

It has been approved by the Environmental Scrutiny Committee and endorsed by the Executive. This second phase was approved by Council and published in October 2013.

The value of our parks cannot be underestimated. We will continue to ensure they are accessible, they provide for leisure, health and well being and that they remain sustainable.

Linda Haysey
Executive Member for Health, Housing and Community Support

EAST HERTS COUNCIL

EXECUTIVE – 1 OCTOBER 2013

MONTHLY CORPORATE HEALTHCHECK – AUGUST 2013

REPORT BY THE LEADER OF THE COUNCIL

WARD (S) AFFECTED: All

Purpose/Summary of Report:

- To set out an exception report on the finance and performance monitoring for East Herts Council for August 2013.

<u>RECOMMENDATIONS FOR EXECUTIVE: that:</u>	
(A)	the budgetary variances set out in paragraph 2.1 of the report be noted; and
(B)	the re-profile of £45,000 for the Capital – Energy Efficiency & Carbon Reduction Measures budget to 2014/15, as detailed at paragraph 2.26 of the report, be approved.

1.0 Background




1.1 This is the monthly finance and performance monitoring report for the council.



1.2 Each month the report will contain a breakdown of the following information by each corporate priority where remedial action is needed:

- Salary, Capital and Revenue variance.
- Performance information (based on the performance indicator suite that is reported on a monthly basis and where relevant quarterly data) and also the Directorate's position in respect to payment of invoices and sickness absence.

- 1.3 **Essential Reference Paper 'B'** shows the full set of performance indicators that are reported on a monthly and quarterly basis.
Essential Reference Paper 'C' shows summarised information on salary costs.
Essential Reference Paper 'D' shows detailed information on the Capital Programme.
Essential Reference Paper 'E' shows explanations of variances on the Revenue Budget reported in previous months.

The codes used in relation to performance indicator monitoring are as follows:

Status	
	This PI is 6% or more off target.
	This PI is 1-5% off target.
	This PI is on target.

Short Term Trends	
	The value of this PI has changed in the short term.
	The value of this PI has not changed in the short term.

2.0 Report – Directorate Position

REVENUE FINANCIAL SUMMARY

- 2.1 The financial aspects of this report are based on budgetary information from April 2013 to August 2013.

	Position as at 31.08.13				Projected Position year end	
	Favourable £000	Adverse £000	Favourable Variance since last month £000	Adverse Variance since last month £000	Favourable £000	Adverse £000
(1) People						
New Homes Bonus Grant	20	0	0	0	20	0
Collection Fund Balance	55	0	0	0	55	0
Hillcrest Hostel Rent Income	0	15	0	3	0	25
Environmental Action Grants	21	0	0	0	9	0
Land Charge Income	27	0	0	0	20	0
Staff salaries (Essential Reference Paper 'C').	15	0	0	0	0	113
Customer Services security	5	0	0	0	5	0

	Position as at 31.08.13				Projected Position year end	
	Favourable £000	Adverse £000	Favourable Variance since last month £000	Adverse Variance since last month £000	Favourable £000	Adverse £000
(2) Place						
Community Safety	21	0	0	0	8	0
Green Waste Collection	68	0	0	18	40	0
Maintenance of recycling banks	4	0	0	0	5	0
Clinical Waste income	7	0	2	1	20	0
Street Cleansing	87	0	7	0	25	0
Grounds Maintenance	13	0	0	0	13	0
Kerbside Dry Recyc. Collection	125	0	24	0	0	31
Textiles Bank income	0	15	0	1	0	10
Trade Waste income	28	0	3	0	35	0
Trade Waste Collection contract	0	10	0	0	0	10
Environ Protection Parish Litter	0	1	0	0	0	1
Paper Bank Income	0	10	0	0	0	10

	Position as at 31.08.13				Projected Position year end	
	Favourable £000	Adverse £000	Favourable Variance since last month £000	Adverse Variance since last month £000	Favourable £000	Adverse £000
(3) Prosperity						
Development Management income	458	0	96	0	300	0
Pay and Display Car Park Income	0	0	0	0	0	175
Investment Interest	0	25	0	8	0	100
Car Park Enforcement Contract	135	0	12	0	70	0
Car Park Enforcement - Mobile ANPR Camera Implementation delayed.	29	0	0	0	29	0
Supermarket Reimbursement.	46	0	0	0	46	0
Parking Repairs & Maintenance.	0	16	0	0	0	16
TOTAL:	1,164	92	144	31	700	491
Net Projected Variance - Favourable					209	
Supported by supplementary estimates						
Total Supplementary Estimates						

- 2.2 Subject to all other budgets being equal, this would result in an underspend of £209k.
- 2.3 A summarised salaries monitoring report for the period April to August 2013 is attached to this report in **Essential Reference Paper C**. The Forecast Outturn for 2013/14 is expected to result in an adverse variance of £113k. An update will be provided at Executive.
- 2.4 The Budget Challenge process is underway and Heads of Service are being challenged over their budget needs compared to previous years spends. The purpose being to identify savings that will be brought forward to future Healthcheck meetings and reflected in future budget proposals as appropriate.

FINANCIAL ANALYSIS AND PERFORMANCE ANALYSIS

People

Financial analysis

- 2.5 The first five months of the financial year has seen an upturn in the number of land charge search enquiries compared to the forecasted activity, this being linked to increased activity in the housing market. The forecast outturn is a favourable variance of £20k. There is insufficient information to date to determine whether the increased activity can be sustained.
- 2.6 Additional DWP support has been received totalling £38k to assist with the ongoing cost of the Welfare Reform arrangements. The additional funding will be spent by the end of the financial year.

Performance analysis

- 2.7 The following indicators were 'Green', meaning that the targets were either met or exceeded for August 2013. They were:
- EHPI 129 – Response time to anti social behaviour (ASB) complaints made to East Herts Council.
 - EHPI 181 – Time taken to process Housing Benefit new claims and change events.
- 2.8 However despite meeting the target for August 2013 the following indicator shows a declining trend when performance is compared to the previous month:

- EHPI 181 – Time taken to process Housing Benefit new claims and change events.

Please refer to **Essential Reference Paper ‘B’** for full details.

Place

Financial analysis

- 2.9 The original 2013/14 budget included a planning contingency sum of £591k which allows for unforeseen events to be funded in-year. Currently there is a balance of £502k which if not required during the year will result in an additional favourable variance from the £209k reported this month.

	£000	Comment
Planning Contingency budget at the start of the financial year	591	
Less	25	New Recycling Initiative
	40	Housing Needs Survey
	24	Human Resources Post
Planning Contingency still to be utilised	502	

- 2.10 Due to an increase in Trade Waste business, income is predicting to be £60k greater than expected. This is partly off set by increased operating costs.
- 2.11 A reduction in paper tonnage collected is likely to result in reduced income of £10k for the year.

Performance analysis

- 2.12 **EHPI 157b – Processing of planning applications: Minor applications.** Performance was ‘Red’ for August 2013. Target not achieved. Out of a total of 42 decisions, 11 were out of the target timescale. A number of cases on which decisions were made during the month were referred to the committee or were cases which raised complex and contentious issues. These included submissions made

by local Housing Associations for the development of garage and amenity land sites. These cases extended beyond the target for these reasons.

2.13 EHPI 2.1e – Planning Enforcement: Service of formal notices.

There were no notices served in August, so there is no performance data to analyse.

2.14 NI 191 – Residual household waste per household and NI 192 - Percentage of household waste sent for reuse, recycling and composting.

The August performance data for these indicators were not available for inclusion in this report, however the data for this period will be verbally reported by the Chief Executive and Director of Customer and Community Services at the Executive meeting on 1 October 2013.

2.15 The following indicators were 'Green', meaning that the targets were either met or exceeded for August 2013. They were:

- EHPI 2.2(45) – Number of collections missed per 100,000 collections of household waste.
- EHPI 2.4 – Fly-tips: Removal.
- EHPI 2.1d – Planning Enforcement: Initial Site Inspections.
- EHPI 157a – Processing of planning applications: Major applications.
- EHPI 157c – Processing of planning applications: Other applications.

2.16 However despite meeting the target for August 2013 the following indicator shows a declining trend when performance is compared to the previous month:

- EHPI 2.4 – Fly-tips: Removal.

Please refer to **Essential Reference Paper 'B'** for full details.

Prosperity

Financial analysis

2.17 With Development Management income of £125k received from the Bishop's Stortford North Development and the underlying income being maintained, the forecast outturn for income is expected to increase by £300k (revised from £250k in July 2013). Larger fees are

being received for proposed developments in Buntingford and Hertford.

- 2.18 Due to significant volatility in car park use, the 2013/14 income budget for Pay and Display Parking will not be achieved, a shortfall of £160k is anticipated. This includes a shortfall in the income forecast to result from the re-designation of Link and Northgate End car parks.
- 2.19 A contingency in the Enforcement contract is now no longer required resulting in a favourable variance of £50k. The implementation of a mobile enforcement vehicle has been delayed until 2014/15 resulting in a further favourable variance of £29k. These are in addition to the favourable contract variation of £20k reported in the prior period due to the abandonment of vehicle removals.
- 2.20 A realignment of supermarket parking reimbursement fees is forecast to result in a favourable variance of £46k.

Performance analysis

- 2.21 The following indicators were 'Green', meaning that targets were either met or exceeded for August 2013. They were:
- EHPI 6.8 – Turnaround of pre NTO PCN challenges.
 - EHPI 6.9 – Turnaround of NTO Representations.
 - EHPI 8 – % of invoices paid on time.
 - EHPI 12c – Total number of sickness absence days per FTE staff in post.
- 2.22 However despite meeting the target for August 2013 the following indicators show a declining trend when performance is compared to the previous month:
- EHPI 6.8 – Turnaround of pre NTO PCN challenges.
 - EHPI 6.9 – Turnaround of NTO Representations.
 - EHPI 12c – Total number of sickness absence days per FTE staff in post.

Please refer to **Essential Reference Paper 'B'** for full details.

CAPITAL FINANCIAL SUMMARY

- 2.23 The table below sets out expenditure to 31 August 2013 against the Capital Programme. Members are invited to consider the overall

position. **Essential Reference paper 'D'** contains details of the 2013/14 Capital Programme. Comments are provided by the project Control Officers in respect of individual schemes.

	Column 1	Column 2	Column 3	Column 4	Column 5
Summary	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Actual Commit to date	2013/14 Projected spend	Variance Col 4 – Col 2
	£	£	£	£	£
People	2,314,970	2,641,850	569,511	2,589,300	(52,550)
Place	729,510	3,082,770	304,280	2,995,730	(87,040)
Prosperity	1,647,540	1,668,130	113,787	1,656,360	(11,770)
Re-profiling potential slippage	(250,000)	(250,000)	0	(250,000)	0
Total	4,442,020	7,142,750	987,578	6,991,390	(151,360)

2.24 Since April 2013 CMT has approved the following budget re-profiles to 2014/15:

- Community Capital Grants - £54,900.
- IT – Merging of Licensing and Environmental Health systems – £15,000.

2.25 The Executive on the 4 June 2013 approved in accordance with Financial Regulations 4.5.5 a virement of £21,000 from the under spend within the Discretionary Disabled Facilities Grants budget to finance grants for Buildings at Risk budget.

2.26 Members are asked to support a request to re-profile £45,000 of the Energy Efficiency & Carbon Reduction Measures budget to 2014/15. The work for web based smart metering on various sites and the Solar PV scheme will now commence in early autumn 2014.

3.0 Implications/Consultation

3.1 Information on any corporate issues and consultation associated with

this report can be found within **Essential Reference Paper 'A'**.

Background Papers:

2012/13 Estimates and Future Targets Report, Essential Reference Paper B – For complete list of performance indicators that are being monitored for 2013/14

<http://online.eastherts.gov.uk/moderngov/ieListDocuments.aspx?CId=119&MId=1792&Ver=4>

Contact Officer:

In terms of performance issues

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In terms of financial issues

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ESSENTIAL REFERENCE PAPER 'A'

Contribution to the Council's Corporate Priorities/ Objectives:	<p>People</p> <p>This priority focuses on enhancing the quality of life, health and wellbeing, particularly for those who are vulnerable, and delivering strong services.</p> <p>Place</p> <p>This priority focuses on sustainability, the built environment and ensuring our towns and villages are safe and clean.</p> <p>Prosperity</p> <p>This priority focuses on safeguarding and enhancing our unique mix of rural and urban communities, promoting sustainable, economic and social opportunities.</p>
Consultation:	Performance monitoring discussions have taken place between Directors and Heads of Service.
Legal:	There are no legal implications.
Financial:	There are no financial implications.
Human Resource:	There are no Human Resource implications.
Risk Management:	There are no Risk implications.

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August Executive Corporate Healthcheck 2013/14

Traffic Light Red
Description Place

Planning and Building Control

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 157b	Processing of planning applications: Minor applications		74.00%	80.00%		Target not achieved: Out of a total of 42 decisions, 11 were out of the target timescale. A number of cases on which decisions were made during the month were referred to the committee or were cases which raised complex and contentious issues. These included submissions made by local Housing Associations for the development of garage and amenity land sites. These cases extended beyond the target for these reasons.	<p>August 2013 result</p>	None

Traffic Light Green
Description People

Licensing and Community Safety




PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 129	Response time to ASB complaints made to EHC.		100.00 %	100.00 %		Performance on target.	<p>August 2013 result</p>	None

Revenues and Benefits Services




PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 181	Time taken to process Housing Benefit new claims and change events		11.8 days	15.0 days		Period from 9 July 2013 to 6 August 2013 is 16.23 days moving the cumulative to 11.80 days. Workload continues to increase.	<p>August 2013 result</p>	None




Traffic Light Green
Description Place




Environmental Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 2.4 (47)	Fly-tips: removal		1.31	2		Although this months performance is down on Julys, due to an increase in the number of larger & specialist removals required, the overall performance for the year still remains better than the expected performance.	 <p>August 2013 result</p>	None

Environment Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 2.2 (45)	Waste: missed collections per 100,000 collections of household waste		28.74	47		A small improvement this month, keeping the year to date performance much better than the expectancy.	 <p>August 2013 result</p>	None




Planning and Building Control								
PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 157a	Processing of planning applications: Major applications		67.00%	60.00%		Target achieved. 2 applications out of 3 were determined on time.	<p>August 2013 result</p> 	None




Planning and Building Control								
PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 157c	Processing of planning applications: Other applications		93.00%	90.00%		Target Achieved. 148 applications out of 195 were determined on time.	<p>August 2013 result</p> 	None

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 2.1d	Planning Enforcement: Initial Site Inspections		96.00%	75.00%		Performance exceeding target.	<p>August 2013 result</p>	None

Traffic Light Green
Description Prosperity

Financial Support Services								
PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 8	% of invoices paid on time		99.34%	98.00%		The number of invoices paid on time is still above target.	<p>August 2013 result</p>	None

Parking Services								
PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 6.8	Turnaround of Pre NTO PCN challenges (10 working days)		9 days	14 days		This PI remains within target	<p>August 2013 result</p> 	None

Parking Services								
PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 6.9	Turnaround of NTO Representations		9 days	21 days		This PI remains within target	<p>August 2013 result</p> 	None

People Services & Organisational Development								
PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 12c	Total number of sickness absence days per FTE staff in post		0.44 days	0.70 days		Total absence for the year so far =1.93 days	<p>August 2013 result</p>	Agreed that the April and May sickness absence data be restated, as detailed at paragraph 2.29 of the report.

Traffic Light Unknown Description Place

Environment Services								
PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 191	Residual household waste per household	N/A	TBA	N/A	TBA	The August performance data for this indicator was not available for inclusion in this report, however the data for this period will be verbally reported by the Chief Executive and Director of Customer and Community Services at the Executive meeting on 1 October 2013.	N/A	None

Environment Services								
PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013..
EHPI 192	Percentage of household waste sent for reuse, recycling and composting	N/A	TBA	N/A	TBA	The August performance data for this indicator was not available for inclusion in this report, however the data for this period will be verbally reported by the Chief Executive and Director of Customer and Community Services at the Executive meeting on 1 October 2013.	N/A	None

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 3 September 2013.
EHPI 2.1e	Planning Enforcement: Service of formal Notices	N/A	N/A	50.00%	N/A	No notices were served in August.	N/A	None

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

SALARIES/AGENCY/APPOINTMENT OF STAFF

Essential Reference Paper 'C'

	Estimate 2013/14	Profile to 30.08.13	Actual to 30.08.13	Variance to Profile	Projected outturn	Projected Outturn Variance to Estimate
	£	£	£	£	£	£
FINANCE & SUPPORT SERVICES	4,893,270	2,160,261	2,154,571	-5,690	4,962,180	68,910
NEIGHBOURHOOD SERVICES	3,896,980	1,623,741	1,588,688	-35,053	3,858,450	-38,530
CUSTOMER & COMMUNITY SERVICES	2,852,780	1,165,743	1,191,657	25,914	2,935,550	82,770
Summary	<u>11,643,030</u>	<u>4,949,745</u>	<u>4,934,916</u>	<u>-14,829</u>	<u>11,756,180</u>	<u>113,150</u>

g:P&F/SALARIES HEALTHCHECK

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Exp. To 31/08/13

Essential Reference Paper 'D'

SUMMARY	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate
	£	£	£	£	£
People - focuses on enhancing the quality of life, health and wellbeing of individuals, families and communities, particularly those who are vulnerable & delivering strong services	2,314,970	2,641,850	569,511	2,589,300	(52,550)
Place - focuses on sustainability, the built environment and our neighbourhoods and ensuring our towns and villages are safe and clean	729,510	3,082,770	304,280	2,995,730	(87,040)
Prosperity - focuses on safeguarding and enhancing our unique mix of rural and urban communities, promoting sustainable, economic opportunities & delivering cost effective services	1,647,540	1,668,130	113,787	1,656,360	(11,770)
TOTAL	4,692,020	7,392,750	987,578	7,241,390	(151,360)
RE-PROFILING POTENTIAL SLIPPAGE (71264/7501)	(250,000)	(250,000)		(250,000)	0
	4,442,020	7,142,750	987,578	6,991,390	(151,360)
Reconciliation of Original to Revised Estimate					
Other Amendments	2,430,270				
Slippage from 2012/13	270,460				
	<u>7,142,750</u>				

Exp Code	2013/14 Approved Schemes	Project Control Officer	Exp. To 31/08/13				2013/14 Variance between Proj Spend and Approved Estimate £	COMMENTS
			2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend		
			£	£	£	£		
Various	Hartham	S. Whinnett	120,000	141,960		136,960	(5,000)	Works planned for later in the year (some during Xmas closedown). Some works have slipped due to programming with SLM. Saving achieved on learner pool pumps.
Various	Grange Paddocks	S. Whinnett	107,000	107,000	13,704	106,540	(460)	Design stage on one scheme.
72350	Pool Covers at Hartham & Grange Paddocks	M. Kingsland	59,000	59,000	0	40,900	(18,100)	Project agreed at CMT 28th August, orders now placed for supply and fix of pool covers to Hartham & Grange Paddocks pools, including all ancillary work, for a total of £41,434.00, agreed a reduction of £9,500 per annum to SLM management fee, pro-rata to start from October 2013. Works to be completed before end of September 2013.
Various	Fanshawe	S. Whinnett	20,000	40,000		40,000	0	Specification stage. Awaiting approval to spend. Discussions taking place with Head of Environmental Services.
72348	Leventhorpe Pool - Replacement Gym Equipment	M. Kingsland	0	26,780	26,484	26,500	(280)	Completed.
72338	Leventhorpe Pool - Renew Air Handling Plant	S. Whinnett	22,800	25,000	0	25,000	0	Specification stage. Awaiting approval to spend. Discussions taking place with Head of Environmental Services.
72599	Scotts Grotto Renovation	J. Earley	4,700	4,700	1,220	4,700	0	60% completed.
<u>Private Sector Improvement Grants</u>								
72602	Disabled Facilities (Note 1)	S. Winterburn	710,000	690,000	129,638	690,000	0	Commitment carried forward and so far this year is lower than usual due to lower HCC Occupational Therapy referral rates since 12/13. Publicity underway to raise awareness. Meeting taken place with Director Neighbourhood Services 23.7.13 who now intends to review these through the challenge process. Please see Note 1 below re. Government funding.
72605	Disabled Facilities - Discretionary	S. Winterburn	110,000	89,000	(5)	60,000	(29,000)	As HCC backlog now nearly cleared the £50,000 that had already slipped to 2013/14 is no longer needed (reported at 4.6.13 Executive). £21k vired to Historic Building Grants (agreed at 3.9 Exec). No current large DFG schemes requiring Discretionary top up.

PEOPLE

Exp Code	2013/14 Approved Schemes	Project Control Officer	Exp. To 31/08/13					2013/14 Variance between Proj Spend and Approved Estimate £	COMMENTS
			2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14		
			£	£	£	£			
72606	Decent Home Grants	S. Winterburn	120,000	116,600	326	116,600	0	Spend to date relates to work carried out through Building Control Agency. Availability restricted due to limited resource.	
72604	Energy Grants	S. Winterburn	20,000	20,000	0	20,000	0	No significant interest amongst residents noted as yet for the new Green Deal Scheme, so some additional incentives required from this budget. To amend and re-launch previous insulation grant scheme.	
72685	Social Housing Schemes	S. Drinkwater	827,900	827,900	7,156	827,900	0	Currently, no commitments have been made as Registered Providers are in programme with the Homes and Communities Agency. The Housing Team is exploring options of utilising S106 monies first and the LA Capital subsequently to develop and deliver a strategic investment plan for affordable housing.	
72698	Rental Accommodation in Sawbridgeworth	S. Drinkwater	0	360,840	360,844	360,840	0	To be used for the provision of rent accommodation in Sawbridgeworth from the monies held by Uttlesford D C who act as banker for these funds. Approved at Exec 4.9.12	
71201	Capital Salaries	S. Chancellor	26,000	26,000	0	26,000	0		
72442	Community Capital Grants	C. Pullen	140,900	86,000	29,344	86,000	0	It is estimated that more than half of the budget will be claimed by individual grant recipients before the end of the financial year. Request that the remaining committed balance be rolled over to the next financial year. In July 2013, the Council allocated 12 grants totalling £59,889. The next funding round deadline is 16th December and it is anticipated that most of the grant money allocated at this time will also roll over. Successful applicants have 1 year to complete & claim their project and typically many straddle the financial years. Note that the £140,900 budget is comprised of £90,000 new money & £50,900 from years 11/12 & 12/13. Further request that total of £21,096 is reallocated from monies awarded in 11/12 & 12/13, these have had to be withdrawn. The money would be allocated and re-committed before the end of the financial year.	

PEOPLE

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Exp Code	2013/14 Approved Schemes	Project Control Officer	Exp. To 31/08/13				2013/14 Variance between Proj Spend and Approved Estimate £	COMMENTS
			2013/14 Original Estimate £	2013/14 Revised Estimate £	2013/14 Total Spend to Date £	2013/14 Projected Spend £		
72578	Drill Hall	W. O'Neill	4,350	4,350	0	4,640	290	Retention of £4,638.83 still to be paid.
72582	LSP Capital Grants	W. O'Neill	12,920	7,320	800	7,320	0	LSP board determines when grants are going to be awarded. Sum of £30,790 held in Capital Grants in Advance.
72545	Presdales - Replace Pavilion	M. Kingsland	9,400	9,400	0	9,400	0	Remaining budget to be spent on further works required to pavilion & car park, to be spent within the next quarter. Property organising works.
TOTAL			2,314,970	2,641,850	569,511	2,589,300	(52,550)	
Reconciliation of Original to Revised Estimate								
Other Amendments			284,940					
Slippage from 2012/13			41,940					
			<u>2,641,850</u>					

Expenditure on Joint Use Pools 40% funding sought from HCC/schools as appropriate

Note 1. Government funding of £232,717 in 13/14

CAPITAL MONITORING 2013/14

PLACE

Exp. To 31/08/13

Exp Code	2013/14 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
Various	<u>Hertford Theatre</u> Hertford Theatre	S. Whinnett	19,700	54,300	38,651	53,180	(1,120)	Works on the boiler, gates refurb & fire alarm 80% completed. Saving achieved on the roof scheme.
72703	Hertford Theatre - Audio, lighting & technical equipment	W. O'Neill	0	64,500	47,727	64,500	0	Approved at 23.7 Exec
71272	Castle Gardens Bungalow - Replace Roof Covering	S. Whinnett	0	2,400	905	900	(1,500)	Completed. Saving achieved.
71271	Castle Gardens B/S-Resurface Footpaths	S. Whinnett	30,000	30,000	0	30,000	0	Tenders received.
74106	Heart of B/S - Market Improvement Scheme	W. O'Neill	45,300	45,300	0	45,300	0	Ideas being developed for B/S market. There will be cost implications but we will need to consult with traders when we have something more tangible. Consultation is likely to take place in Autumn/Winter 2013.
72701	Hartham Art Project	W. O'Neill	0	5,000	3,500	5,000	0	Final completion date July 2013. Fully funded from Sainsbury's S106 monies. 2nd stage payment to be made this year.
74102	Historic Building Grants	K. Steptoe	35,000	50,140	9,407	50,140	0	Further to the report to Exec of 4.6.13, it is now highly likely that the grants for Buildings at Risk will be forthcoming and no capital provision has been made for this year. Therefore, after consultation with the Exec Member and the Director of Finance & Support Services a virement should be made of £21k from the underspend within discretionary disabled facility grants.
Various	Refuse Collection & Recycling	C. Cardoza	139,000	2,341,190	175,316	2,297,490	(43,700)	New wheeled bins procured for delivery in September & October. New vehicles ordered with a delivery date of September. Vehicle cost came in under anticipated level.

CAPITAL MONITORING 2013/14

PLACE

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Exp. To 31/08/13

Exp Code	2013/14 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
72504	Provision of Play Equipment	C. Cardoza	50,000	50,000	(20)	50,000	0	
72506	Art in Parks Project (Note 1)	C. Cardoza	5,000	5,000	0	5,000	0	Still seeking to identify a suitable project.
72585	The Bourne, Ware - Play Area Development Programme	C. Cardoza	40,000	40,000	4,245	44,280	4,280	Working on additional funding with the Groundwork Trust so spend depends on that. £4,280 funded by S106 monies.
72507	Pishiobury Park Wetland Habitat Project (Note 2)	C. Cardoza	0	20,000	7,820	20,000	0	First stage complete. Second stage requires a land swap with local fishing club and this is subject to a Non-Key decision report which will be coming forward during the summer.
72508	Hartham Common-Parks Development Plan Project (Note 3)	C. Cardoza	25,000	25,000	0	25,000	0	Currently subject to consultation.
75168	Energy Efficiency & Carbon Reduction Measures (Note 4)	C. Cardoza	45,000	45,000	0	0	(45,000)	Programme work to commence early autumn 2014. The works would include the web based smart metering to cover electric/gas (+ water if proves practicable) to as many metered sites as possible to build on that within Wallfields. We will also be recommending the solar pv scheme. Regarding costs these 2 schemes are likely to take the bulk of the funding available, if not all – and we are seeking revised detailed costings, which should be available later in the month.
72591	Castle Weir Micro Hydro Scheme	C. Cardoza	210,210	208,710	4,729	208,710	0	Further study to be commissioned. Planning process to be re-started. Due to the amount of work to do on this scheme, the remaining budget may slip into 14/15.
74105	Town Centre Environmental Enhancements	P. Pullin	85,300	96,230	12,000	96,230	0	Town council projects have been slow to deliver. Officer to undertake a series of site visits in October to monitor reasons.
TOTAL			729,510	3,082,770	304,280	2,995,730	(87,040)	

PLACE

Exp. To 31/08/13

Exp Code	2013/14 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
		Reconciliation of Original to Revised Estimate						
		Other Amendments	2,285,500					
		Slippage from 2012/13	67,760					
			<u>3,082,770</u>					

Note 1. Provision to attract external funding.

Note 2. This project will require match funding to maximise the potential of this project and this sum reflects provision for this.

Note 3. Development of this site will require significant external investment and this sum represents provision to support bids for external funding.

Note 4. Relates to provision for energy efficiency measures following C3W. This is subject to bids for grant funding.

CAPITAL MONITORING 2013/14

PROSPERITY

Exp. To 31/08/13

Exp Code	2013/14 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
71374	Network, Servers & Storage Upgrade	D. Frewin	50,000	0	3,900	0	0	Spend dependant on shared services decision.
71377	BACS	P. Bowler	2,500	2,500	0	2,500	0	Interim Head of ICT to liaise with Revs & Bens to rationalise this.
71379	Authentication	P. Bowler	31,000	31,000	0	31,000	0	Interim Head of ICT to clarify.
71388	GIS	P. Bowler	2,000	5,470	0	5,470	0	Awaiting invoice from HCC.
71395	EDM - Corporate	P. Bowler	11,000	16,070	0	16,070	0	Requirement for this budget still to be determined.
71408	Housing Benefits System	S. Tarran	16,100	16,100	0	16,100	0	Relates to 'Risk & reward' payment to Capita.
71409	Locata	P. Bowler	10,000	10,000	0	10,000	0	Scheme to go ahead but may slip into 14/15 due to the number of local authorities involved.
71414	Hardware Funding	D. Frewin	140,000	0	0	0	0	
Various	New Hardware schemes	D. Frewin	0	293,000	9,102	293,000	0	
71415	Applications	P. Bowler	55,000	110,070	47,758	110,070	0	
71435	Proposed Funding for Applications	P. Bowler	0	200,000	0	200,000	0	
Various	New Software Schemes	P. Bowler	0	43,000	0	43,000	0	
71416	Merging systems - Licensing & Env Health	B. Simmonds	15,000	0	0	0	0	Slipped into 14/15 (agreed at 3.9 Exec)
71418	Mayrise Upgrade	P. Bowler	10,000	30,000	22,877	30,000	0	To be completed in August.

CAPITAL MONITORING 2013/14

PROSPERITY

Exp. To 31/08/13

Exp Code	2013/14 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
71420	Integrated DC & BC Systems	K. Steptoe	60,000	60,000	0	60,000	0	Subject to soft market testing, information to be sent to CMT with a probable higher figure. Interim Head of ICT and Head of Planning to discuss further.
71422	Shared Services Infrastructure Integration	A. Taylor	50,000	0	0	0	0	Budget utilised elsewhere.
71438	EH share 50% of estimated costs	H. Lewis		55,000	0	55,000	0	
71439	Service Desk & Utilities	H. Lewis		64,000	0	64,000	0	
71424	Provisional IT Investment	A. Taylor	500,000	0	0	0	0	Budget utilised elsewhere.
71362	Capital Salaries	S. Chancellor	109,000	109,000	0	109,000	0	
71423	Replacement Condensers to Server Room	S. Whinnett	0	1,000	0	0	(1,000)	Completed. Saving achieved.
75240	Bircherley Green MSCP - Major Refurb. & Repairs	S. Whinnett	66,240	66,240	10,294	66,240	0	Asset Management Group have requested that further expenditure be postponed until after a decision has been made on the future of the car park. Spend to date relates to final payment for the major works.
75241	Gascoyne Way MSCP - Major Refurb. & Repairs	S. Whinnett	0	8,600	5,535	8,600	0	Completed, awaiting final invoices.
75268	Northgate End - Resurfacing & Lining	S. Whinnett	50,000	50,000	400	50,000	0	Tenders received.
75269	Bell Street - Resurfacing & Lining	S. Whinnett	25,000	25,000	0	25,000	0	Tenders received.
75165	Replace Footbridge Library Car Park Ware	S. Whinnett	7,200	7,200	0	7,200	0	Completed. Final fees paid in September.

CAPITAL MONITORING 2013/14

PROSPERITY

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Exp. To 31/08/13

Exp Code	2013/14 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
71273	Wallfields Fire Alarm Upgrade	S. Whinnett	0	0	(766)	(770)	(770)	Completed, small saving.
71274	Wallfields Replacement of Radiators	S. Whinnett	60,000	60,000	0	60,000	0	Specification stage.
71275	Wallfields & Charringtons - Server Room Fire Suppression Systems	S. Whinnett	20,000	20,000	0	20,000	0	Awaiting instructions from ICT.
71276	Wallfields - Equality Access & Card Control to Doors	S. Whinnett	40,000	40,000	0	40,000	0	Specification stage.
71269	Wallfields Security Gates & Fencing to Boiler House	S. Whinnett	15,000	15,000	0	15,000	0	Specification stage.
72598	Cricketfield Lane - Resurface Footpath & Retainment Works	S. Whinnett	75,000	75,000	0	75,000	0	Scheme to be reviewed.
71203	Replacement Chairs & Desks	R. Crow	10,000	11,080	4,037	11,080	0	As the spend against this budget is predominately demand driven the projected spend is based on potential demand.
75160	River & Watercourse Structures	G. Field	47,500	61,800	10,650	61,800	0	Works are still ongoing to replace the St. Andrew Street Car Park bridge in Hertford Castle grounds in liaison with the town council, the Env Agency, planning & parks departments. Remedial works required for other EH owned bridges will be assessed according to priority. Proposed flood alleviation asset to be constructed in Dane End is progressing and is at present awaiting necessary consent for the works from HCC Flood Risk Management Team.
75157	Footbridge over River Stort	A. Osborne	91,020	90,220	0	90,220	0	Still trying to resolve the outstanding issues so while there is no progress yet, hope to finalise the matter this year.

CAPITAL MONITORING 2013/14

PROSPERITY

Exp. To 31/08/13

Exp Code	2013/14 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
72568	North Drive - reconstruct road & drainage	A. Osborne	15,380	15,380	0	15,380	0	Unable to resolve this at the moment as the money available is not enough to upgrade the road properly, however there are a couple of private planning schemes that may come forward that we hope to be able to include the road in.
71266	Capital Salaries	S. Chancellor	53,600	53,600	0	53,600	0	
71251	Automated Telling Machines at Hertford & B/S	N. Sloper	0	12,800	0	12,800	0	The work is underway. Due to Civica payment system upgrade it is anticipated that the project will be delivered in Q4.
72702	Parking Services - Operational Vehicle	N. Sloper	10,000	10,000	0	0	(10,000)	Originally an approved capital bid for a used operational vehicle for Parking Services. Following a full cost/benefit review the lease cost of a new vehicle was comparable to the net cost of running a used vehicle so a new lease is to be progressed instead.

TOTAL 1,647,540 1,668,130 113,787 1,656,360 (11,770)

Reconciliation of Original to Revised Estimate

Other Amendments

(140,170)

Slippage from 2012/13

160,760

1,668,130

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ESSENTIAL REFERENCE PAPER 'E'

SUMMARY OF PREVIOUSLY REPORTED VARIANCES ON THE REVENUE BUDGET

		Projected Outturn 31 March 2014 £'000	
1.1	April	0	
	May	225	Favourable
	June	349	Favourable
	July	340	Favourable

ITEM (in order of Corporate Priority)		MONTH(S) REPORTED
People		
1.2	TURNOVER There are no financial issues this month regarding this priority.	April
1.3	TURNOVER A new payroll system has been installed and staff are being successfully paid. However, the output from the system has yet to be tested for interfacing into the General Ledger (financial system). As a consequence there is no information on budgetary monitoring for April and May.	May
1.4	Turnover April and May sickness absence data for EHPI 12c – Total number of sickness absence days per FTE being restated (paragraph 2.9 of report).	July
1.5	NEW HOMES BONUS GRANT The Government has released additional New Homes Bonus grant monies. As a consequence East Herts Council has received a windfall sum of £20k.	May

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
1.6 COLLECTION FUND Upon finalising the balance on the Council Tax Collection Fund there is a £55k favourable position.	May
1.7 TURNOVER A new payroll system has been installed and staff are being successfully paid. However, the output from the system has yet to be tested for interfacing into the General Ledger (financial system). As a consequence there is no information on budgetary monitoring for April to June.	June
1.8 Community Capital Grants £54,900 of the Community Capital Grants budget to be re-profiled from 2013/14 to 2014/15. (Para 2.38 to Report)	July
1.9 Discretionary Disabled Facilities In accordance with Financial Regulation 4.5.5, the virement of £21,000 from Discretionary Disabled Facility Grants capital budget into the Historic Buildings Grant budget. (Para 2.39 of Report)	July
1.10 PLANNING CONTINGENCY The 2013/14 budget includes a planning contingency sum of £600k which allows for unforeseen events to be funded in-year. The changes that were agreed in February 2013 to the current recycling provision in East Herts have now been financially evaluated and a paper is included as <u>Essential Reference Paper 'F'</u> that details the latest available financial information. Due to changes in funding available from County, a reduction in the value achievable through sale of the vehicles and reductions in expenditure, £24,606 is required from the planning contingency to allow the scheme to remain affordable The current assumptions are that the remainder of this	April

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
budget are also fully utilised in 2013/14 but no further call is made on this budget, then the Council will have an under spend of £575k. Future Healthchecks will consider if there are any further calls on this sum.	
1.11 PLANNING CONTINGENCY	May
The original 2013/14 budget included a planning contingency sum of £600k which allows for unforeseen events to be funded in-year. In the April corporate healthcheck it was agreed that some of this funding will be used to support the new recycling initiative. This left a balance of £575k which if not required during the year will result in an additional favourable variance from the £225k reported this month.	
1.12 PLANNING CONTINGENCY	June
The original 2013/14 budget included a planning contingency sum of £600k which allows for unforeseen events to be funded in-year. It has been agreed that some of this funding will be used to support further initiatives namely a Housing Needs survey and a Human Resources post. Currently there is a balance of £511k which if not required during the year will result in an additional favourable variance from the £349k reported this month.	
1.13 PLANNING CONTINGENCY	June
CMT agreed on 16 July 2013 to vire £40k of the Planning Contingency budget for the Housing Needs Survey. They also agreed to vire a sum for an additional Human Resources admin post for one year on scale 5. It is assumed that the funding required in 2013/14 will be for eight months at circa £16k. This will be result in a cost of circa £8k falling in 2014/15 in respect of the balance of four months.	
1.14 PLANNING CONTINGENCY	July
In accordance with Financial regulations 4.5.5, the £40k virement form Planning Contingency budget agreed by CMT on 16 July for Housing Needs Survey. (Para 2.10 of	

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>Report)</p> <p>1.15 PLANNING CONTINGENCY</p> <p>The planned appropriation to the interest equalization reserve in 2013/14 being reduced in line with any shortfall in investment income arising in the current year. (Para 2.27 of Report.</p>	July
<p>1.16 CCTV</p> <p>There has been a CCTV refund of £8k received from Stevenage Council in respect of previous years running costs.</p>	June
<p>1.17 GREEN WASTE COLLECTION</p> <p>There is a possible under spend on Green Waste collection of £40k (subject to the implementation of the new recycling scheme). This is due to limited opportunities to implement organic waste collection from hard to reach properties and contract design efficiencies.</p>	June
<p>1.18 RECYCLING BANKS MAINTENANCE</p> <p>There is an expected under spend of at least£5k on the maintenance of recycling banks. Recycling banks have been reduced in recent years to collect textiles and paper only. There is a reduction in the number of sites due to supermarkets making their own arrangements expected. Members chose not to implement cardboard recycling banks as part of the new recycling service.</p>	June
<p>1.19 CLINICAL WASTE</p> <p>Business in the first quarter suggests additional income of £20k with Clinical Waste.</p>	June
<p>1.20 STREET CLEANSING</p> <p>There is an under spend of £25k in the Street Cleansing service due to contract efficiencies.</p>	June
<p>1.21 GROUNDS MAINTENANCE</p> <p>There is a net saving of £13k in the Grounds maintenance contract as Hertford Town Council has taken over the maintenance of the Castle grounds under</p>	June

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
a service level agreement. This was a Non Key decision report made in September 2012.	
Prosperity	
1.22 DEVELOPMENT CONTROL FEES	April
With income of £125k received from Bishop's Stortford North Development and the underlying income being maintained for the first two months an extra £150k is expected at this point in time.	
1.23 CAR PARK INCOME	June
There has been a £12k loss of Car Park income (£5k stolen) due to machines being broken into and then out of action (£7K).	
1.24 Investment Interest	July
The planned appropriation to the interest equalization reserve in 2013/14 being reduced in line with any shortfall in investment income arising in the current year. (Para 2.27 of Report.	

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